

Privacy notice

Building Site Register

(Last updated on 18 November 2019)

1. Controller and contact person of the register

Vastuu Group Oy's customer company that acts as the main contractor or main implementer of the building site is the controller of the register.

Controller's supplier responsible for the provision, development and customer support of the Building Site Register service and its interfaces is:

Vastuu Group Oy, Business ID 2327327-1 (the "Supplier")
Tarvonsalmenkatu 17 B
02600 Espoo, Finland

Data Protection Officer's contact details:

Email dpo@vastuugroup.fi

Regular mail Vastuu Group Oy
Data Protection Officer
Tarvonsalmenkatu 17 B
02600 Espoo, Finland

2. Data subjects

Data subjects are persons working at the controller's building site.

3. Basis for and purpose of personal data processing

The legal basis for personal data processing is implementing the statutory obligations of the controller (e.g. section 52b of the Occupational Safety Act (738/2002) and section 15b of the Tax Procedure Act (1558/1995)) and the legitimate interests of the controller.

4. Which personal data is collected and from what sources?

The personal data processed in the building site register service include the following categories of personal data, depending on the service components selected by the controller:

Data retrieved from the employee register of the Ilmoita service:

- name
- identity number or tax number and date of birth
- information on registration in the Tax Authority's tax number register
- type of employment relationship
- employer name, company number, address, company representative and contact details
- country of residence
- nationality

- phone number (will be removed as of 1 January 2020)
- email address (will be removed as of 1 January 2020)

- address in Finland (will be removed as of 1 January 2020)
- address in the country of residence (will be removed as of 1 January 2020)

Data retrieved from the Valtti card register:

- Valtti card information

Data entered into the service by the controller:

- information on completed induction at the building site
- access rights at the building site

Information retrieved from the access control system of the controller:

- access control data

5. Regular disclosure and transfer of personal data

The controller regularly discloses personal data to the authorities in a manner required by applicable legislation in force. The controller can disclose personal data to third parties within the scope of applicable data protection legislation.

Personal data saved in the Building Site Register can be processed for the following purposes:

- preparation of the employee list at the construction site, pursuant to section 52b of the Occupational Safety Act (738/2002)
- verification of the validity of the picture ID required at the construction site, pursuant to section 52b of the Occupational Safety Act (738/2002)
- performance of employee inductions at the construction site as set out in the Occupational Safety Act (738/2002) and taking care of all other required activities for ensuring and promoting safety at work;
- preparation of monthly employee reports for the Finnish Tax Administration (section 15 b of the Tax Procedure Act (1558/1995))
- compliance with other legal or contractual obligations of the controller;
- access control at the construction site;
- verification of professional qualifications of a person being inducted at the construction site or other work site;
- verification of professional competences required for a work task;
- ensuring compliance against occupational safety regulations;
- direction of the work at the construction site;
- to ensure compliance with the controller's own quality, operational or similar system
- to ensure compliance with contracts of the contractors or independent workers operating at the controller's building site

The Supplier can disclose data contained in the Building Site Register to the authorities based on the mandatory requirement of a competent authority, or when the Supplier considers the inquiry of the authority to be justified in order to investigate suspected misuse of their services.

In the production of the Building site register service, the Supplier can use subcontractors located within the European Economic Area, and can also transfer personal data to such subcontractors for producing the service.

6. Transfers outside the EU and EEA

As a rule, personal data is not transferred outside the EU or the European Economic Area.

7. Storage period of personal data

The controller will store the personal data for as long as the data concerned for the above purposes is required. The minimum storage period of data reported to the Finnish Tax Administration in accordance with the Taxation Procedure Act (1558/1995) is six years from the end of the year during which the building site was completed.

8. Rights of data subjects

As a data subject, you have the right to inspect the personal data concerning yourself and demand that any incorrect data be corrected or deleted. However, we can, within the limits of law, restrict your right to access data that contains the personal data of others, is a business secret of ours or our customer, or is related to the safety features of the service.

You have the right to request that your personal data be deleted in situations specified in the general data protection regulation, if:

- you cancel your previous consent and there is no other legal basis for processing the data concerned besides your consent
- you object to the processing of your personal data, and there is no legal basis for continuing the processing
- processing the data is illegal
- you are under 18 and your personal data was collected in connection with providing information society services.

In situations specified in the general data protection regulation, you have the right to object to the processing of your data or to request that the processing of your data is restricted. If you consider the processing of your personal data to be illegal, you can submit a complaint on the processing to a competent authority.

9. Data security

The right to use the register is restricted to appointed persons only, who need the information concerned in their work tasks. Each user has his/her own user name and password. Personal data is stored in databases and data systems located within the European Economic Area that have the appropriate technical and organisational measures in place to protect the personal data against misuse and disclosure.

10. Contacts

If you have questions regarding this privacy notice, please contact Supplier's data protection officer by using the above email or postal address.

If you wish to check if your personal data has been saved in the building site register of the main contractor or the main implementer, please contact the main contractor or main implementer concerned directly.

11. Changes

We can make changes to this privacy notice from time to time without a separate notice. Any changes made are listed in the "last update" section at the beginning of this privacy notice.